

# Annual Reporting/Occurrence Classification Reporting Application - Tips and Suggestions

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1. Read each page in its entirety.
2. Familiarize yourself with all of the questions that will be answered throughout the reporting application. Use the sample pages that are available on the PECFA homepage.
3. Print copies for your records
4. If you have any questions, comments and/or suggestions, be sure to contact us by email at: [siteclassification@commerce.state.wi.us](mailto:siteclassification@commerce.state.wi.us)
5. Additional suggestions and tips may be added as reporting progresses.